

BIG PARK WW IMPROVEMENT DISTRICT - FINANCE COMMITTEE

Meeting Agenda

AND Meeting Minutes (in bold)

Location: Improvement District Services, 3603 Crossings Drive, Prescott, AZ 86305

Start Time: 9:00am **Adjourned: 1:00 p.m.**

Date: April 10, 2019

In attendance: David Sheets – FinCom chairperson; Gary Livermont – FinCom; Jim Kautz – FinCom; Jennifer Bartos – IDS; Diana King – IDS; Dave Dirren – Sunrise Engineering

Topics to be discussed:

1. Update on Chaparral/Fairway Oaks project (Dave Dirren)
Design is in final (internal) review; ~90%complete. Updating cost estimate to include additional manholes and additional stubs (on Bell Rock Blvd. & at all intersections). Need Wittman easement modified. Should be ready to submit plans to county next week.....could meet with Susan Erlichman, etc. at same time, regarding project and general relationship. Will “pothole” along route (3 on each segment) to determine presence of rock.
Also discussed Jennifer’s notes for public meeting.
2. Budget to Actual reporting modifications (Diana King)
Discussion regarding overall budget report for 12 months.
3. Review of IDS contract (copy attached)
 - o Any changes requested by IDS
 - o Any changes recommended by FC members**Jennifer had made changes to existing contract to bring it up to date. Reviewed some spreadsheets analyzing historic numbers and hypothetical numbers.**
4. Review of Fiscal Year 2019/2020 budget, rates and fees.
Discussion on preliminary numbers. Some Engineering items were modified.
5. Security enhancements at the wastewater treatment plant.
Brad Bowers was not in attendance so this item was not discussed.

Finance Committee Meeting Guidelines: The meeting will be held in accordance With A,R.S. Title 38 Open Meeting Laws. Board and attendees participation shall be civil and courteous. Any disruptive behavior could result in removal from the meeting. Comments and questions from the public shall be called upon by the Committee Chairperson and shall begin with stating and spelling of the speaker's name. All comments and questions shall be directed to the Board Chairperson. Persons with a disability may request a reasonable accommodation by contacting Jennifer Bartos, Clerk of the Board of Directors, for the Big Park Domestic Wastewater Improvement District; Improvement District Services; Inc. at (928) 443-9484. Requests should be made as soon as possible to allow time to arrange the accommodation. Requests for copies of committee meeting minutes or other District documents ~ or complaints should be submitted in writing to: Improvement District Service ~ 3603 Crossings Drive, Prescott, AZ 86305.